

COLUMBIA COUNTY ASSESSOR REQUEST TO SEGREGATE OR COMBINE TAX LOTS

FOR ASSESSOR'S USE ONLY

Accepted By: _____ Date: _____ ASF# _____
☐ Approved ☐ Denied Reason: _____
☐ Letter Sent Date: _____ Assessor Signature: _____
 SPECIAL INSTRUCTIONS FOR CARTOGRAPHY: _____

The processing of this request is a low priority for the cartography section and may not be completed prior to the next tax year depending on workload issues and limited resources. If it has not been completed prior to certification of the following tax roll, those taxes must also be paid prior to processing.

PROPERTY IDENTIFICATION

Name: _____
 Address: _____

 Phone #: _____

List Account/Map/Taxlots Below:

REQUIREMENTS FOR COMBINATIONS AND SEGREGATIONS

- ☐ Names on the tax lots must match exactly, including middle initial.
- ☐ All taxes must be paid at the time the request is processed internally (ORS 308.210).
- ☐ Must be approved by the County Assessor prior to processing.

SEGREGATIONS ONLY – In addition to the above requirements:

- ☐ Provide a legal description for each tax lot desired.
- ☐ If structures are on property, indicate location of each after segregation. Provide sketch, if necessary.
- ☐ Must be reviewed by municipal or county planner from the appropriate jurisdiction based on location of property.

Planner's Comments: _____

Planner's Signature: _____ Date: _____

REQUEST FOR COMBINATION OR SEGREGATION

- ☐ I (We) request the above referenced tax lots be combined into one tax lot for assessment purposes.
- ☐ I (We) request the above referenced tax lot(s) be segregated for assessment purposes for the following reason:
 - ☐ Lease (Attach copy of lease agreement.)
 - ☐ Mortgage or Trust Deed (Attach copy or recording information)
 - ☐ Other (Please Explain): _____

ACKNOWLEDGMENT

I (We) acknowledge that the combination or create of two or more tax lots is **for Assessment and Taxation purposes only**. The Columbia County Assessor does not guarantee that any particular use may be made of the property, either in whole or in part, and the Assessor does not guarantee that the property can be legally sold to another party, either in whole or in part. **Processing of this request may result in a recalculation of the real market value and maximum assessed value of the tax lots.**

X _____ **X** _____
 Owner's or Agent's Signature and Date Owner's or Agent's Signature and Date

Return Completed Form To: Columbia County Assessor
 230 Strand Street
 Saint Helens, OR 97051